

TOPIC	EXAMPLE(S)	CONTACT
<b>BENEFITS</b>	<ul style="list-style-type: none"> <li>• Medical, dental or vision benefit coverage</li> <li>• Dependent Verification for newly added dependents</li> <li>• Life events – marriage, domestic partnership, birth, divorce</li> <li>• Spending Accounts (HSA, FSA or commuter)</li> <li>• Retirement planning, inquiries for SRP/401(k) or pension</li> <li>• Freedom 2 Save</li> <li>• 1095-C and 1099-R forms</li> <li>• Address change (terminated or retired individuals)</li> </ul>	<b>Abbott Benefits Center</b> <a href="#">Abbott Benefits Center</a> 844-306-9222 Monday – Friday 7 a.m. to 7 p.m. CT
<b>MEDICAL PLANS</b>	<ul style="list-style-type: none"> <li>• Assistance with claims, coverage, or providers</li> <li>• Second opinion services</li> <li>• Plan comparison, assistance in selecting coverage</li> </ul>	<b>Abbott Care Coordinators</b> <a href="http://abbotthealthplan.com">abbotthealthplan.com</a> 888-614-1011 Daily 7.30am to 9.00 pm CT
<b>EMPLOYMENT / INCOME VERIFICATION</b>	<ul style="list-style-type: none"> <li>• Income verification for mortgage or financial background (<i>Employer Code – Abbott:10020, ARDX:26620 SJM: 15899</i>)</li> <li>• Active employees can generate their own employment verification letter via Workday typing "employment verification" in the search bar</li> </ul>	<b>The Work Number</b> <a href="http://www.theworknumber.com/verifier">www.theworknumber.com/verifier</a> <a href="http://www.theworknumber.com/employees">www.theworknumber.com/employees</a> 800-367-5690 Mon-Fri 7am CT to 8pm CT
<b>PERSONAL / EMPLOYMENT INFORMATION</b>	<ul style="list-style-type: none"> <li>• Name change – marriage, divorce</li> <li>• Address change (active employees)</li> <li>• Incorrect data in Workday</li> <li>• Years of service / service date inquiries</li> <li>• Contractor service credit</li> <li>• Resignation/termination</li> <li>• Report a death of an employee or retiree</li> </ul>	<b>HR Service Center</b> <a href="http://hrservicecenter.abbott.com">hrservicecenter.abbott.com</a> 877-228-4707 Sun 7pm CT to Fri 7pm CT
<b>PAYROLL / HR SERVICE CENTER</b>	<ul style="list-style-type: none"> <li>• W-2 inquiries</li> <li>• Tax Deductions</li> <li>• Vacation/time off (time tracking, vacation buy)</li> <li>• Direct deposit</li> </ul>	<b>HR Service Center</b> <a href="http://hrservicecenter.abbott.com">hrservicecenter.abbott.com</a> 877-228-4707 Sun 7pm CT to Fri 7pm CT
<b>WELLNESS</b>	<ul style="list-style-type: none"> <li>• Castlight account/eligibility</li> <li>• Take health assessment</li> <li>• Earn points for healthy activities</li> <li>• Schedule health screening</li> </ul>	<b>Castlight</b> <a href="http://iLiveLifeWell.com">iLiveLifeWell.com</a> 844-711-7113 Mon-Fri 7am CT to 8pm CT
<b>LEAVE INFORMATION (TIME AWAY FROM WORK)</b>	<ul style="list-style-type: none"> <li>• Maternity leave</li> <li>• Family leave/Parental leave</li> <li>• Other (bereavement, military, personal etc.)</li> <li>• Short-term medical and long-term disability</li> <li>• Vacation and time off</li> </ul>	<b>myHRportal</b> <a href="#">Leaves and Time Off (sharepoint.com)</a>
<b>TUITION ASSISTANCE</b>	<ul style="list-style-type: none"> <li>• Tuition assistance</li> <li>• FreeU bachelor's degree program</li> </ul>	<b>EdAssist</b> <a href="http://abbott.edassist.com">abbott.edassist.com</a> ( <i>Abbott network username and password are required</i> ) 866-233-2235 Mon-Fri 7am CT to 7pm CT